

**EEOC Training Institute  
Phoenix Technical Assistance Program Preliminary Agenda  
December 3, 2004**

Creating a Model Workplace: Prevention, Education & Resolution

8:00 - 8:10	<b>Opening Remarks and Agenda Review</b>
8:10 - 9:10	<b>Respond Effectively to Complaints of Harassment</b> <i>Dr. C. Brady Wilson, Ph.D.</i> Industrial Psychologist and Organizational Consultant
9:15 - 10:15	<b>EEO Legal Update</b> <i>Mary Jo O'Neill, Regional Attorney</i> EEOC Phoenix District Office
10:15 - 10:35	<b>Break</b>
10:35 - 11:35	<b>Panel - ADA - Practical Tips for Employers</b> <i>Berta Echeveste, Enforcement Supervisor, EEOC Phoenix District Office</i> <i>Karen Latimer, VP of Vocational Programs, Easter Seals Arizona</i> <i>John Smoyer, Principal, Smoyer Human Resource Associates</i>
11:30 - 12:20	<b>Lunch</b>
12:20 - 1:10	<b>Keynote Address</b> <i>Mike Aitken, Director of Governmental Affairs for SHRM</i> Pending Legislation Affecting Human Resources
1:20 - 2:10	<b>ADA - Making a Real Difference</b> <i>Glenn McIntyre, CEO, McIntyre and Associates</i>
2:10 - 2:30	<b>Break</b>
2:30 - 4:00	<b>Observe a Cross Examination From an Actual Trial</b>
4:00 - 4:15	<b>Closing Remarks and Evaluations</b>
4:15	<b>Adjourn</b>